



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

October 13, 2011

LYNN GILBERT, TREASURER  
FRIENDS OF MIKE LEE, INC.  
190 WEST 800 NORTH, SUITE 100  
PROVO, UT 84601

**Response Due Date**

**11/17/2011**

IDENTIFICATION NUMBER: C00473827

REFERENCE: APRIL QUARTERLY REPORT (01/01/2011 - 03/31/2011)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Senate Public Records Office by the response date noted above. Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 6 item(s):

1. The totals listed on Line(s) 6(a), 6(b), 6(c), 7(a), 7(b), 7(c), 11(a)(iii), 11(c), 11(e), 13(a), 13(c), 14, 16, 17, 19(a), 19(c), 20(a), 20(d), 21 and 22, Column B of the Summary and Detailed Summary Page(s) appear to be incorrect. Column B figures for the Summary and Detailed Summary Pages should equal the sum of the Column B figures on your previous report and the Column A figures on this report. Please file an amendment to your report to correct the Column B discrepancies for this report and all subsequent report(s) which may be affected by this correction. Note that Column B should reflect only the election cycle-to-date totals (11/3/10 through 11/8/16). (2 U.S.C. § 434(b) and 11 CFR § 104.3)
2. On Schedule B supporting Line 17 of your report, you have itemized disbursements for which you have failed to include the address. Please amend your report to include the missing information. (11 CFR § 104.3(b)(4))
3. Schedule B supporting Line 17 of your report discloses reimbursements to individuals for expenses other than travel and subsistence. Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in an election cycle, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. Please amend your report to include the missing information or